



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Executive Committee Meeting

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Tuesday, July 15, 2014  
Council District 10 Field Office  
1819 S. Western Ave.  
Los Angeles, CA 90006

### MINUTES

(approved August 19, 2014)

#### **CALL TO ORDER**

Jeff Camp opened the meeting at 7:04 p.m. A quorum was present.

**Members present:** Jeff Camp, Marius Stelly, Norman Gilmore, Sandra Paul.

**Members absent:** Billie Green.

#### **APPROVAL OF AGENDA**

**MOTION:** Marius Stelly moved to approve the agenda, with an item before Public Comment to swear in new board member Sandra Paul.

Norman Gilmore seconded.

Vote: Approved unanimously.

#### **SWEAR IN NEW BOARD MEMBER**

President Jeff Camp swore in Sandra Paul.

#### **PUBLIC COMMENT**

Rosie Brown reported that the California African American Museum is offering a bus tour of homes designed by architect Paul Williams Saturday July 19<sup>th</sup>.

Marius Stelly went to the PlanCheckNC meeting and reported they had discussed the Green Up Initiative.

#### **EXECUTIVE COMMITTEE BUSINESS**

- A. UNNC Funding/Participation in Disaster Preparedness Group's (DPG) "Disaster Awareness Class" – ACTION

Chin Thammasaensri presented for DPG. He is the President of Lafayette Road Neighbors. He is working with Debra Varnado for a follow on to the Community Emergency Response Team class, which was about a 17.5 hour class.



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They are going to present a Disaster Awareness Course Saturday September 27<sup>th</sup>, from 7:30 to 12:00 noon. CERT covers the topic from a team perspective, whereas DAC focuses on individual preparedness. LAFD Captain Stacy Gerlich will be teaching the class. There will also be discussion of evaluating compromised buildings and some basic medical skills.

In addition to the actual course, they'd like to have a breakfast for attendees.

Chin Thammasaensri presented a funding request for refreshments and coffee for the event totaling \$294.12. This is 50% of the budget, with the other 50% being requested from MINC.

They are getting many in-kind services. The class is free. They are hoping for 200 to 250 attendees.

**MOTION:** Norman Gilmore moved to recommend that the UNNC Governing Board that UNNC fund up to \$294.12 for refreshments, coffee and flyer reproduction for the Disaster Preparedness Class to be presented in September 2014 by Disaster Awareness Course.

Marius Stelly seconded.

Vote: Approved unanimously.

- B. UNNC Funding Request for new bike repair station at Benny H. Potter West Adams Avenues Memorial Park – ACTION

UNNC adopted the Bike Fixit Station at Benny H. Potter Park. It was installed December 13, 2013.

The Fix It Station has been popular, but the air pump has been vandalized. DOT recommends and uses a heavier duty pump.

**MOTION:** Jeff Camp moved to recommend that UNNC fund up to \$472.35 for a heavier duty air pump at the Dero Fixit Station, and that UNNC further consider purchasing an extended warranty if available.

Norman Gilmore seconded.

Vote: Approved unanimously.

- C. 2014-2015 fiscal budget review/discussion - ACTION.

The previous board as already approved a 2014-2015 fiscal budget.

Norman Gilmore recommended the next Governing Board meeting schedule a vote for each of the regular operational expenses, which are NextGraphics, Linode, RingCentral and starting GoDaddy. We recently downgraded our MailChimp account to the free version.

We will pass out a copy of the budget at the next board meeting.

- D. Review Board Members' absences.  
No discussion.



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## E. Plan agenda for next Governing Board meeting

Items noted above will be included on the next Governing Board Agenda.

## TREASURER'S REPORT

Sandra Paul and Norman Gilmore are going to meet to finish accounting for the FY2013-2014 fiscal year, and will catch up with through the July 21<sup>st</sup>, 2014 bank statement before the August Governing Board meeting.

DONE has suspended the P-Cards for Neighborhood Councils but they have not yet activated our new payment methods, so our monthly payment to NextGraphics has bounced and is past due. Marius Stelly is working on it.

## COMMITTEE UPDATES

Norman Gilmore is shooting for having the new website up by the next Governing Board Meeting.

## OLD BUSINESS

Jeff Camp and Marius Stelly approved the final wording of the FMOG update letter which had been reviewed at last month's Executive Committee meeting. It will be sent out to the MailChimp list.

Rosie Brown asked about the update on Jefferson Park Sign Lighting Project, and Marius Stelly will follow up with Albert Lord and Bill Holden at Greencrest.

## NEW BUSINESS

Rosie Brown asked how we would prepare a Community Impact Statement regarding the Street Vending issue.

## APPROVAL OF MINUTES

The Secretary presented minutes for approval.

**MOTION:** Marius Stelly moved to approve the June 17, 2014 minutes, with one correction: change Homeland Security to LAFD on item D.

Sandra Paul seconded.

Vote: Approved unanimously.

## ANNOUNCEMENTS

Norman Gilmore will send out the board roster.

Meeting adjourned around 8:38 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

August 20, 2014

Attachment: None.