



UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

Our Voice • Our City • of Neighbors • by Neighbors • for Neighbors



UNNC Executive Committee Meeting

Tuesday, September 16, 2014
Council District 10 Field Office
1819 S. Western Ave.
Los Angeles, CA 90006

MINUTES

(approved October 21, 2014)

CALL TO ORDER

Billie Green opened the meeting at 7:07 p.m. A quorum was present.

Members present: Jeff Camp, Billie Green, Norman Gilmore, Sandra Paul.

Members absent: Marius Stelly.

APPROVAL OF AGENDA

MOTION: Jeff Camp moved to approve the agenda.

Sandra Paul seconded.

Vote: Approved unanimously.

PUBLIC COMMENT

The city may soon allow LAPD to issue tickets for illegal dumping and for walking dogs off leash.

EXECUTIVE COMMITTEE BUSINESS

A. Funding Request for Halloween Celebration South Seas House – Marie – ACTION

Marie Tropet, Director of the South Seas House, presented a funding request for the annual South Seas House Annual Fall Harvest Festival. The event would include games like checkers and pick-up sticks for younger kids, craft projects, and the Haunted House. It is free for everyone, and will be on Friday, October 31st.

The request is for arts and crafts materials, Halloween candy, a moveable headless horseman prop, paint, and marker board supplies.

The Secretary will review historical costs.

MOTION: Jeff Camp moved to recommend to the Governing Board that UNNC fund up to \$600.00 for materials, candy, props, marker board, and paint for the South Seas House Annual Fall Harvest Festival.



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Norman Gilmore seconded.
Vote: Approved unanimously.

B. Discussion of website maintenance proposal(s) – ACTION

MOTION: Norman Gilmore moved that the Executive Committee recommend that the UNNC Governing Board consider proposals responsive to UNNC's RFP for website maintenance and email blast preparation that do not exceed \$350 a month.

Sandra Paul seconded.
Vote: Approved unanimously.

C. Funding Request for Washington Blvd Clean-Up – Jeff Camp – ACTION

Jeff Camp discussed a proposed Washington Blvd Cleanup on Saturday October 25th from 8am to noon. It would be from Normandie to Fairfax. They anticipate 400 to 500 people CD 10 would provide food and food prep.

Jeff Camp reported that he expects MINC will be contributing \$500.00

MOTION: Jeff Camp moved to recommend that UNNC pay up to \$500 for food and water for the Washington Blvd cleanup on October 25th, 2014.

Norman Gilmore seconded.
Vote: Approved unanimously.

D. Request for approval of \$250 of website work by Lentini Design – Norman Gilmore – ACTION

We previously had Lentini Design do design work and development on our website. We owe them \$250 for work they did on the website. Previously the board had approved \$2000 for this work, and we have paid \$1750 to date. This request is to re-authorize the final payment in this fiscal year.

MOTION: Norman Gilmore moved that UNNC approve the final payment to Lentini Design for \$250 for work done on the UNNC website.

Sandra Paul seconded.
Vote: Approved unanimously.

E. Approval of amounts spent for 2014 Election refreshments to address \$13.15 overage – Sandra Paul – ACTION

This is a request to clean-up the prior year books to reconcile our books. The board approved \$200 for Election refreshments, and the final expenditure was \$213.15.

MOTION: Sandra Paul moved that the UNNC Governing Board approve the additional amount of \$13.15 for the 2014 Election and Meet and Greet refreshments for a total approved amount of \$213.15.

Jeff Camp seconded.
Vote: Approved unanimously.



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F. Request for Business Cards Outreach Committee – Jeff Camp – ACTION

MOTION: Jeff Camp moved that UNNC approve spending up to \$600 for business cards for new board members and new committee chairs, including design, printing, and shipping costs. Norman Gilmore seconded.

Vote: Approved unanimously.

G. Discussion of snacks to mitigate longer than usual Board Meeting(past 9:15PM) - ACTION

MOTION: Norman Gilmore moved that UNNC Board use the Board Refreshment budget for the skipped July meeting to periodically purchase discretionary refreshment items for Governing Board meetings during this fiscal year.

Sandra Paul seconded.

Vote: Approved unanimously.

H. Discussion of Robert's Rules of Order

Norman Gilmore discussed Robert's Rules of Order.

I. Review Board Members' absences.

No board members have 3 consecutive absences.

J. Plan agenda for next Governing Board meeting

The Board needs to approve the expenditure report that there were no expenditures in July 2014. Items noted above will be included on the next Governing Board Agenda.

TREASURER'S REPORT

Nothing to report.

COMMITTEE UPDATES

Norman Gilmore will write up a suggested task list for Chairs to identify the outreach that their city agencies are trying to get out to NCs, and work on coordinating what they want to post on their Committee description.

OLD BUSINESS

Stevie Stern was unable to accept our request that she act as UNNC website Editor-in-Chief.

NEW BUSINESS

None.

APPROVAL OF MINUTES

The Secretary presented minutes for approval.

MOTION: Jeff Camp moved to approve the August 19, 2014 minutes as presented.



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Sandra Paul seconded.

Vote: Approved unanimously.

ANNOUNCEMENTS

None.

Meeting adjourned around 9:16 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

October 6, 2014

Attachment: None.