



# UNITED NEIGHBORHOODS OF THE HISTORIC ARLINGTON HEIGHTS, WEST ADAMS AND JEFFERSON PARK COMMUNITIES NEIGHBORHOOD COUNCIL

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## UNNC Executive Committee Meeting

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Tuesday, October 21, 2014  
Council District 10 Field Office  
1819 S. Western Ave.  
Los Angeles, CA 90006

### MINUTES

(approved November 18, 2014)

#### **CALL TO ORDER**

Billie Green opened the meeting at 7:04 p.m. A quorum was present.

**Members present:** Jeff Camp, Billie Green, Norman Gilmore, Sandra Paul, Marius Stelly.

**Members absent:** None.

#### **APPROVAL OF AGENDA**

**MOTION:** Jeff Camp moved to approve the agenda.

Norman Gilmore seconded.

Vote: Approved unanimously.

#### **PUBLIC COMMENT**

Norman Gilmore noted that MTA has put up billboards and sent out mailers promoting shopping on Crenshaw during the rail construction.

Donna Jones said that West Adams Avenues had invited Jefferson Park to their last block club meeting and enjoyed the exchange of ideas.

Councilman Wesson is sponsoring a small lot sub-division Info Workshop, Tuesday October 28, 2014 at CD10 District Office.

Tomorrow evening DONE is doing a funding training at CD10 for NC Board members.

There is a Washington Blvd. cleanup coming up. Please get the word out and participate.

#### **EXECUTIVE COMMITTEE BUSINESS**

- A. Funding Request for LAPD The Community Policing Unit(CPU)- Gustavo Camacho– ACTION

The requestor was not present.



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Jeff Camp summarized his understanding.

CPAB has a summit once a year downtown, so that CPAB board members can have a hands-on learning session downtown. Typical attendance is around 600 people.

This year they were informed that each division could only have 8 attendees at this session.

The city is submitting an NPG request to apparently all neighborhood councils in an attempt to raise funding for this event.

**MOTION:** Jeff Camp moved that UNNC not consider this NPG request.

Norman Gilmore seconded.

Vote: Approved unanimously.

B. Funding Request – Board Meeting Refreshments, reimbursement for Jeff Camp

**MOTION:** Norman Gilmore moved to recommend to the UNNC Governing Board that UNNC reimburse Jeff Camp \$56.68 for the purchase of previously approved, budgeted board refreshments at the October 2<sup>nd</sup>, meeting (Little Caesars).

Sandra Paul seconded.

Vote: Approved unanimously.

C. Discussion of website maintenance proposal(s)

Norman Gilmore stated that DONE is creating a list of approved website maintenance contractors. Norman Gilmore notified Next Graphics, Lentini Design, and Moore Business Solutions of these new requirements to bid on website maintenance. We will wait until we hear who is on the approved list.

D. Discussion of policy/procedure for Neighborhood Council to follow up on community code enforcement complaints

Our community has been reporting very long delays in response by Code Enforcement to illegal construction and similar issues.

For example, house flippers are having time to complete flips and leave the new homeowner stuck with code enforcement problems, rather than code enforcement stopping the problem in time to force the flipper to resolve it.

**MOTION:** Norman Gilmore moved to recommend that the UNNC Governing Board establish an ad-hoc committee to develop a list of recommendations on code enforcement cases that should be prioritized, and that the UNNC Governing Board coordinate with other NCs to invite senior Code Enforcement Officials to a public meeting to have a dialogue about how the Code Enforcement Process can be supported and streamlined.

Sandra Paul seconded.

Vote: Approved unanimously.



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## E. 3115 West Adams Blvd., Elegant Manor Special Events- ACTION

Laura Meyers reported on community phone calls and concerns about Building & Safety granting a series of temporary special event permits at the Fitzgerald Mansion, which is a Historic Cultural Monument that was nuisance abated about ten years ago.

The special event is a theatrical production called “Delusion.” ([www.enterdelusion.com](http://www.enterdelusion.com), [info@enterdelusion.com](mailto:info@enterdelusion.com))

Laura Meyers provided background information.

Building & Safety has done zero code enforcement for the last several years. The owners have done no work or rehabilitation on the house.

Building & Safety seems to give them a pass because the house is for sale. However, there are reports that several legitimate potential buyers have not been allowed to view the house in order to make an offer. So the house may not actually be for sale.

Building & Safety has started issuing “Bulletins” which claim to interpret city code, and these have not been vetted by the Building and Safety Commission, or the City Council.

There is a Building & Safety bulletin which has not been approved by City Council or part of the municipal code that purports to allow 5 day special event permits. The bulletin also says that any given property cannot have more than five such permits per year, and that they may not be consecutive.

The person at Building & Safety in charge of this says that he doesn’t have to accept input from the community, or do a zoning check.

The neighbors are being impacted by parking issues with this special event.

Linnard Lane, the director and producer were present to explain how they prepared for the event. They stated they had followed all procedures specified by LADBS and LAFD and had had walkthroughs with LAFD. They said they had provided a hotline for neighbors to call with issues. They stated they had not damaged or altered the house for the production, and had done some necessary maintenance to carpet and handrails. Linnard Lane, Managing Partner of Empire Realty Group, [empirereal@sbcglobal.net](mailto:empirereal@sbcglobal.net), (310) 806-9380.

According to Derek Japha, LAMC 12.26.A2 says (paraphrased) that no permit pertaining to the use of land or buildings shall be issued by the city unless the permit has been confirmed by Building & Safety as being in conformance with the code.

**MOTION:** Jeff Camp moved that we recommend to the UNNC Governing Board that UNNC oppose the continued use of LADBS “Bulletins” allowing temporary events, and that an ordinance and amendment be created by the City Council to address temporary events, and that if the Zoning code does not allow the use that it be considered a Planning Entitlement, not an LADBS discretionary item, and that a letter to the city stating such should be drafted to be presented to the board.



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Marius Stelly seconded.

Vote: 4 in favor, 1 opposed, no abstentions.

Sandra Paul departed.

## F. Community Impact Statement Election/Reform- ACTION

This item handled out-of-order after item C.

Billie Green presented some sample Community Impact Statements.

UNNC does not currently have a process for analyzing and preparing for Community Impact Statements.

**MOTION:** Jeff Camp moved to recommend that UNNC (i) create a Community Impact Statement committee to monitor the Council Motions and Proposed Ordinances, and Cases moving to City Council, (ii) alert Committee Chairs and Executive Committee to relevant items, and (iii) follow up on agenda items and to manage proper submission of UNNC Council File Statements to the Council File system.

Norman Gilmore seconded.

Vote: Approved unanimously.

## G. Discussion of Robert's Rules of Order

Norman Gilmore passed out selected pages from Robert's Rules of Order for discussion.

We will pass out this information to the Governing Board at the next meeting so board members know what options are available for focusing debate.

## H. Review Board Members' absences.

No board members have 3 consecutive absences.

## I. Plan agenda for next Governing Board meeting

Items noted above will be on the Governing Board agenda.

## COMMITTEE UPDATES

Sandra Pruitt reported that Recreations and Parks and Outreach are working together to put on the 2<sup>nd</sup> Annual Kids Holiday Festival at Leslie Shaw Park on December 20<sup>th</sup> from 11 am to 2pm.

Sandra Pruitt reported that there was good board member turnout for the Taste-of-Soul booth.

## TREASURER'S REPORT

No report.



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## OLD BUSINESS

## NEW BUSINESS

## APPROVAL OF MINUTES

The Secretary presented minutes for approval.

**MOTION:** Jeff Camp moved to approve the September 16, 2014 minutes as presented.

Norman Gilmore seconded.

Vote: 3 in favor, none opposed, 1 abstention.

## ANNOUNCEMENTS

None.

Meeting adjourned around 9:52 p.m.

Respectfully submitted,

Norman Gilmore

UNNC Secretary

October 21, 2014

Attachment: None.